



City of Napoleon, Ohio

P.O. Box 151 ~ 255 West Riverview Avenue
Napoleon, OH 43545
Telephone: (419) 592-4010 Fax: (419) 599-8393

Memorandum

To: Mayor and Members of City Council
From: Roxanne Dietrich, Clerk of Council
cc: Joel L. Mazur-City Manager,
Billy D. Harmon-City Law Director,
Kelly O'Boyle-City Finance Director
Date: August 21, 2020
Subject: General Information

CALENDAR

AGENDA - Special City Council Meeting @6:15 pm

INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

All three pieces of legislation pertain to the East and West Graceway Project, please see the enclosed Memorandum from Chad.

1. **Resolution No. 039-20**, a Resolution Authorizing the Finance Director to Transfer Certain Fund Balances (Transfer No. 3) from Respective Funds to Other Funds per Section 5705.14 ORC on an as Needed Basis in Fiscal Year 2020, Listed in Exhibit "A;" and Declaring an Emergency (*Suspension Requested*)
2. **Ordinance No. 040-20**, an Ordinance Supplementing the Annual Appropriation Measure (Supplement No. 4) for the Year 2020; and Declaring an Emergency (*Suspension Requested*)
3. **Resolution No. 041-20**, a Resolution Authorizing the Expenditure of Funds in Excess of Twenty-five Thousand Dollars (\$25,000) for a Project known as East and West Graceway Drive Street Improvements Project, which was included in the 2020 Master Bid List, Resolution No. 080-19; and Declaring an Emergency (*Suspension Requested*)

GOOD OF THE CITY - Discussion/Action:

1. **Award of the American Road Improvements Project** – enclosed is a Memorandum with the recommendation of Award from Chad.

AGENDA – Finance and Budget Committee Meeting @6:30 pm

- 1) Approval of Minutes - June 15, 2020
- 2) Proposed 2021 Budget Calendar - a copy of the proposed Budget Timeline is enclosed.
- 3) Review Draft 2021 Debt Schedule – the draft 2021 Schedule of Listed Debt Principal is included in your packet. Due to the size of the Full Amortization Schedule, that is not included in your packet. If you would like to review it, the file is on the Shared Drive (Z) in the 2021 Budget folder.

Summary of Possible Refunding-Preliminary is also attached.

INFORMATIONAL ITEMS

1. Agenda – Tree Commission Special Meeting; Monday, August 24th
2. Cancellation – Safety and Human Resources Committee
3. Agenda – Civil Service Commission; Tuesday, August 25th
4. Rescheduled – Parks and Recreation Board Meeting to Wed., Sept. 2, 2020
5. AMP Weekly Newsletter/August 14, 2020

August 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 7:00 pm – CITY COUNCIL	4	5	6	7	8
9	10 6:15 pm – Electric Comm 6:15 pm - BOPA 7:00 pm – Municipal Properties, Building, Land Use/ED Comm.	11	12	13	14	15
16	17 6:00 pm – Tree Commission 7:00 pm – CITY COUNCIL	18	19	20 10:00 am American Road Improvements Bid Opening	21	22
23	24 5:45 pm – Special Tree Comm. 6:15 pm – Special Council 6:30 pm - Finance and Budget Comm.	25 4:30 pm – Civil Service	26	27 Rox-Vacation Day	28 Rox-Vacation Day	29
30	31 5 th Monday Rox-Vacation Day					

City of Napoleon, Ohio

CITY COUNCIL SPECIAL MEETING

Monday, August 24, 2020 at 6:15 pm

City Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio
WebEx Link for the meeting will be posted at www.napoleonohio.com

SPECIAL MEETING AGENDA


A. INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

1. **Resolution No. 039-20**, a Resolution Authorizing the Finance Director to Transfer Certain Fund Balances (Transfer No. 3) from Respective Funds to Other Funds per Section 5705.14 ORC on an as Needed Basis in Fiscal Year 2020, Listed in Exhibit "A;" and Declaring an Emergency (*Suspension Requested*)
2. **Ordinance No. 040-20**, an Ordinance Supplementing the Annual Appropriation Measure (Supplement No. 4) for the Year 2020; and Declaring an Emergency (*Suspension Requested*)
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B. GOOD OF THE CITY

1. Discussion/Action: Award of the American Road Improvements Project.

C. ADJOURNMENT



Roxanne Dietrich - Clerk of Council



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Joel L. Mazur, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: City Council & Mayor
Kelly O'Boyle, City Finance Director
Jeff Rathge, Operations Superintendent
Roxanne Dietrich, Clerk of Council
Date: August 20, 2020
Subject: East & West Graceway Drive Street Improvements ~
Change Order No. 2

During the course of construction for the Graceway project, it was discovered that W. Graceway Drive has just 2" of asphalt at the outer edge of the pavement. This slopes up to the center of the street where we have approximately 4-1/2" of asphalt. With only 2" of asphalt on the outer edge, we cannot mill out asphalt and resurface the street. We also cannot place an additional 1-1/2" of asphalt over the existing as this will cause an unsafe "lip" at the edge.

The major component of this project is the replacement of the concrete curb. In order to place the curb, concrete trucks will be on this street. With nearly 100 concrete trucks on the street, the extremely heavy trucks would completely obliterate the existing pavement. After discussions with the contractor and several independent engineers, we agree that the best solution is to remove the pavement and replace it with the proper thickness of stone and asphalt.

We considered a few options. The first option we considered is the removal of a 4' wide strip of pavement along each edge of the street and replacing it with the proper amount of stone and asphalt. The first issue with this idea is the difficulty to construct this narrow strip. Also, the inner edge of this strip would only have approximately 3" of asphalt which could possibly cause major issues similar to the 2" area on the edge. By paving a narrow strip, the cost per cubic yard for material would be much higher because of the amount of work that would need to be done by hand instead of using large machines such as pavers and rollers. The cost for this option would approach the cost to do the entire street.

The next option considered was the removal of all of the pavement on W. Graceway Drive and replacing it with the proper pavement section. The original submittal was for 5" of asphalt on 8" of stone. The City's standard street section is 8" of asphalt on 8" of stone for heavy-traffic streets and 6" of asphalt on 6"-8" of stone for residential street. Because of the very low traffic volume on W. Graceway Drive, we recommend altering the original submittal from the Contractor and utilizing a pavement section that would consist of 5" of asphalt on 6" of stone. Although this is slightly below

the City's normal section, it would help reduce unbudgeted costs. It is my opinion that this section would be sufficient for a street with low traffic volumes such as the ones on W. Graceway.

The estimate cost for this work is \$104,000.00. If approved, the contractor would start the work immediately. After investigating locations along E. Graceway Drive, E. Graceway Drive appears to have sufficient pavement thickness to allow for milling/paving as originally planned.

CEL

RESOLUTION NO. 039-20

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO TRANSFER CERTAIN FUND BALANCES (TRANSFER NO. 3) FROM RESPECTIVE FUNDS TO OTHER FUNDS PER SECTION 5705.14 ORC ON AN AS NEEDED BASIS IN FISCAL YEAR 2020, LISTED IN EXHIBIT "A;" AND DECLARING AN EMERGENCY

WHEREAS, the City is a charter municipality having those powers of self government as stated in Article I of its Charter; and,

WHEREAS, in order to provide Fund Balances for approved expenditures in certain funds on an as needed basis, it is necessary to transfer funds from respective funds to other funds; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, pursuant to Section 5705.14 of the ORC and this Resolution, the Finance Director is hereby authorized and directed to transfer monies, transfer number 3, among the various funds on an as needed basis in Fiscal Year 2020 as listed in Exhibit "A" attached hereto and made a part of this Resolution.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.

Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to assure the prompt and efficient conduct of the municipal operations related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to transfer the funds in a timely manner, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 039-20 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 2020; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

2020 TRANSFER OF FUNDS - No. 3

Resolution No. 039-20
Passed August 24, 2020

FROM:	TO:	AMOUNT
520.9900.59855 <i>TR-TO 521 Sewer Rep.&Imp.Fund</i>	521.0000.49900 <i>Transfers-In</i>	\$104,000

Purpose: Uncovered an issue with start of Graceway project - need change order on contract

ORDINANCE NO. 040-20

AN ORDINANCE SUPPLEMENTING THE ANNUAL APPROPRIATION MEASURE (SUPPLEMENT NO. 4) FOR THE YEAR 2020; AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the annual appropriation measure passed in Ordinance No. 082-19 for the fiscal year ending December 31, 2020 shall be supplemented (Supplement No. 4) as provided in Exhibit "A" (one page), attached hereto and made a part hereof.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 4. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time because this Ordinance provides for appropriations for the current expenses of the City which are related to public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper payment of current expenses, and for further reasons as stated in the Preamble hereof.

Passed: _____
Joseph D. Bialorucki, Council President

Approved: _____
Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 040-20 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 2020; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

2020 APPROPRIATION BUDGET - SUPPLEMENTAL #4

ORDINANCE No. 040-20

<u>Supplemental #4</u>	<u>PERSONAL SERVICES</u>	<u>OTHER</u>	<u>TOTAL</u>	<u>2020 FUND TOTAL</u>
<u>Fund 520 Sewer Utility Revenue Fund</u> 520.9900.59855 TR-to 521 Sewer Rep. & Imp. Fund <i>Reason: in order to transfer funds to Fund 521 for Graceway Project</i>		\$104,000.00	\$104,000.00	\$104,000.00
<u>Fund 521 Sewer Utility Replacement & Improvement Fund</u> 521.6310.57900 Strm. Sewer Imp. <i>Reason: Uncovered an issue with start of Graceway project - need change order on contract</i>		\$104,000.00	\$104,000.00	\$104,000.00
TOTAL:		\$208,000.00	\$208,000.00	\$208,000.00

RESOLUTION NO. 041-20

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS IN EXCESS OF TWENTY-FIVE THOUSAND DOLLARS (\$25,000) FOR A PROJECT KNOWN AS EAST AND WEST GRACEWAY DRIVE STREET IMPROVEMENTS PROJECT, WHICH WAS INCLUDED IN THE 2020 MASTER BID LIST, RESOLUTION NO. 080-19; AND DECLARING AN EMERGENCY

WHEREAS, the City Manager and City Engineer had previously determined that East and West Graceway Drive were in need of immediate improvements; and,

WHEREAS, this Project was previously budgeted and included in the annual Master Bid List, Resolution No. 080-19; and,

WHEREAS, the City of Napoleon had advertised and received bids for this project in accordance with the law; and,

WHEREAS, this Council previously approved the expenditure of funds for the project; and,

WHEREAS, this matter is being brought before Council again because, due to unknown conditions of the roadway, additional funding will be required to complete the project; and,

WHEREAS, that the additional cost of this project exceeds twenty-five thousand dollars (\$25,000); and, **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the expenditure of funds in excess of twenty-five thousand dollars (\$25,000) for the East and West Graceway Drive Improvements Project is hereby authorized as a necessary public expenditure.

Section 2. That, this Project has been competitively bid in accordance with the law.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for the improvements to public property to assure safety to our motoring public; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its

passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the repair and payment process in a timely manner, and for further reasons as stated in the Preamble hereof.

Passed: _____
Joseph D. Bialorucki, Council President

Approved: _____
Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 041-20 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____; 2020 & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Joel L. Mazur, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: Will Burns, Maumee Valley Planning Organization
Henry County Commissioners
Mayor & City Council
Kelly O'Boyle, City Finance Director
Roxanne Dietrich, Clerk of Council
Date: August 20, 2020
Subject: American Road Improvements (Loves) ~
Recommendation of Award

On Thursday, August 20, 2020, bids were opened and read aloud for the above referenced project. One bid was submitted and read as follows:

Vernon Nagel, Inc.

\$1,804,357.10

The Engineer's Estimate for this project is \$1,750,000.00. This project consists of: replacing the existing asphalt pavement on American Road from Industrial Drive to the Veterinary Clinic with 3 lanes of concrete pavement in front of the Loves Truck Stop and 2 lanes of heavy-duty asphalt concrete from that point to the west; widening the intersection of American Road & Industrial Drive; widening Industrial Drive from the northerly ramps to the intersection of American Road & Industrial Drive; drainage work to reform/fill in the existing ditches; installation of a traffic signal at Industrial Drive and the northerly ramps. Temporary access will be maintained to all affected properties. The completion date for this project is November 25, 2020. If the proposed signal poles are delayed, temporary traffic control will be provided (temporary signals or stop signs).

Per an agreement drafted by the Maumee Valley Planning Organization, the City of Napoleon is responsible for \$150,000.00 of this project. The remainder of the costs will be covered by Loves and a C.D.B.G. grant. **Having reviewed the bid, it is my recommendation that the Henry County Commissioners and the City of Napoleon Council award the bid for the American Road Improvements (Loves), pending receipt of the agreement with Loves for payment of their portion of the construction costs, to Vernon Nagel, Inc. in the amount of \$1,804,357.10.** If you have any questions or require additional information, please contact me at your convenience.

CEL

City of Napoleon, Ohio

FINANCE AND BUDGET COMMITTEE

Monday, August 24, 2020 at 6:30 pm

MEETING AGENDA

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio
The WebEx link to the meeting will be posted on the City's website: www.napoleonohio.com

- 1) **Approval of Minutes - June 15, 2020**
(In the absence of any objections or corrections, the Minutes shall stand approved.)
- 2) **Proposed 2021 Budget Calendar**
- 3) **Review Draft 2021 Debt Schedule**
- 4) **Any matters currently assigned to the Committee.**
- 5) **Adjournment.**

Roxanne Dietrich

Roxanne Dietrich
Clerk of Council

City of Napoleon, Ohio
FINANCE AND BUDGET COMMITTEE
SPECIAL MEETING MINUTES

Monday, June 15, 2020 at 6:45 pm

PRESENT

Committee Members Joseph D. Bialorucki-Chair, Jeff Comadoll, Ken Haase, Mayor Jason Maassel
City Manager Joel L. Mazur
City Staff on WebEx Kelly O'Boyle-City Finance Director
Admin. to Appointing
Authority/CLERK OF COUNCIL Roxanne Dietrich
Others News Media

ABSENT

CALL TO ORDER

the Finance and Budget Committee meeting was called to order by Chairperson Bialorucki at 6:45 pm.

APPROVAL OF MINUTES

The minutes from the Finance and Budget Committee meetings on October 28, 2019, November 8, 2019 and November 9, 2019 were all approved as presented.

SECOND QUARTER BUDGET ADJUSTMENTS

O'Boyle reported Supplemental No. 2 has two items. The first is for the 510 Water Revenue Fund to increase the appropriation by \$20,948.37. This is due to legal fees for the water issue. The second item is for the 560 Sanitation Revenue Fund. This will put the money back that was used for concrete crushing (\$20,000 for landfill charges, \$20,000 for chemicals and \$13,000 for the contracts and sorting) for a total of \$53,000. The total requested supplemental is \$73,948.37. The question "what is the water issue for the \$20,000 transfer" was posed. Maassel replied it's for the legal costs incurred during the water negotiations and legal matters. O'Boyle continued with Transfer of Appropriation No. 2 that has three items. The first one moves \$4,000 from Contingencies in the General Fund to Fire Pension-Current Liability. Human Resources was notified that the City owed liability for an employee that was in the military and we have to pay their pension from 2004-2006 for that time in the military. The next two items are for 271 Fund-Law Enforcement and Education. Chief Mack asked to transfer money from overtime for the patrol officers into Contracts-Enforcement. In Travel and Training \$400 was moved to Contracts-Enforcement and Education. The reason for these last two is increased costs and frequency of testing. Travel and training is listed on here because it was approved by the budget under personnel costs, normally it is not. The total transfer of appropriation is \$2,600. Comadoll asked about liability for an employee in the military, what is that? O'Boyle said the employee was supposed to be receiving the pension credit when he was in the military and the liability came back on the employer. Human Resources (Lambert) has more information. We can have her email the information to Council in the morning. Lambert did verify everything. The employee reached out to us when he was trying to verify how much money he had in those years. Maassel commented it would be nice to receive an email with the explanation.

Motion: Comadoll

Second: Haase

to recommend City Council approve the Second Quarter Budget Adjustments as presented



CITY OF NAPOLEON
2021 BUDGET PROPOSED TIMELINE FOR COUNCIL'S APPROVAL

August 24	Finance and Budget Committee meeting – Proposed 2021 Budget Calendar & 2021 Debt payments
September 16	Send Appropriation Request letter to Departments/Divisions
September 28	Finance and Budget Committee meeting – Review miscellaneous Appropriations for 2021 (Available for Full Council review on Shared Drive)
September 30	Budget Requests due from Departments/Divisions
October 1 – 12	Departments/Divisions meet with City Manager regarding their requests (Finance Director to sit in when available) 2021 Revenue Estimate prepared
October 14-23	Finance Director and City Manager review requests – provide recommendations (Available for Full Council review on Shared Drive prior to Budget Hearings)
October 26	Finance and Budget Committee meeting -review 2021 Revenue Estimates & Initial Income Tax projections (Available for Full Council review)
November 6 & 7 (a.m.)	Department Budget Hearings with Council
November 16	First Reading of Budget – Mayor presents 2021 Budget to Council
December 7	Second Reading of Budget
December 21	Pass Budget

Working draft 7/27/20

2021 SCHEDULE OF LISTED DEBT PRINCIPAL - CITY OF NAPOLEON, OHIO

DRAFT - will update as needed and if choose to do refunding issues

<u>Issue Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>GENERAL DESCRIPTION OF DEBT ISSUED AND PROJECTS FUNDED BY DEBT</u>	<u>ORIGINAL ISSUE \$</u>	<u>TOTAL PRINCIPAL PAID THROUGH 12/31/20</u>	<u>2021 PRINCIPAL DUE</u>	<u>REMAINING PRINCIPAL BALANCE as of 12/31/2021</u>	<u>Notes</u>
General Obligation Bonds:								
07/29/2004	12/01/2024	510 Water	GO Capital Facilities Bonds, Series 2004 Raw Waterline to Wauseon Reservoir (Cty.Shr.)	\$1,000,000	\$725,000	\$65,000	\$210,000	512.8300.58000
07/28/2005	12/01/2025	400 CIP	Various Purpose Improvment & Refunding Bonds, Series 2005 Northcrest Drive Rebuild and Paving	\$2,140,000	\$1,910,000	\$45,000	\$185,000	
	12/01/2025	400 CIP	Melody Lane & SR-424 Re-paving (Cty.Shr.-State Prj.)	\$390,000	\$260,000	\$25,000	\$105,000	
	12/01/2019	510 Water	Water Intake-Org.Iss.1994; Adv.Refunded 2005 (Mat.2019)	\$300,000	\$200,000	\$20,000	\$80,000	
				\$1,450,000	\$1,450,000	\$0	\$0	
07/20/2010	12/01/2025	278 Crt.Imp.	Capital Facilities Bonds, Series 2010 New Court Purchase & Renovations	\$760,000	\$465,000	\$55,000	\$240,000	
Enterprise Funds - Revenue Bonds:								
07/23/2008	12/01/2028		Water System Revenue Bond, Series 2008 - Total	\$3,505,000	\$1,765,000	\$185,000	\$1,555,000	510.6200.58050
		510 Water	MEIX System Only -Water (67.74%)	\$2,374,350	\$1,195,611	\$125,319	\$1,053,357	
		510 Water	Water Tower and Water Lines -Water (32.26%)	\$1,130,650	\$569,389	\$59,681	\$501,643	
07/20/2010	12/01/2040		Water System Revenue Bond, Series 2010-Total	\$845,000	\$170,000	\$25,000	\$650,000	510.6200.58050
		510 Water	W.Washington & Avon Imp.Prj.-Water (64%)	\$540,800	\$108,800	\$16,000	\$416,000	
		510 Water	Woodlawn Ave.Recnst.Prj.-Water (36%)	\$304,200	\$61,200	\$9,000	\$234,000	
07/20/2010	12/01/2040		Sewer System Imp. & Refunding Revenue Bonds, Series 2010A - Total	\$3,850,000	\$2,430,000	\$45,000	\$1,375,000	
		520 Sewer	1998 Sewer Refunding "WWT Plant Exp."-Sewer (53%)	\$2,040,500	\$1,287,900	\$23,850	\$728,750	
		520 Sewer	Woodlawn Ave.Recnst.Prj.-Sewer (47%)	\$1,809,500	\$1,142,100	\$21,150	\$646,250	
07/20/2010	12/01/2040	520 Sewer	Sewer System Imp.Revenue Bonds, Series 2010B (1), (2) W.Washington & Avon Imp.Prj.-Sewer	\$2,535,000	\$465,000	\$60,000	\$2,010,000	
			(1) - Taxable Recovery Zone Economic Development Bonds (RZEDB's), with a 45% Federal Subsidy on Interest Payments. 6.00% prior to rebate					
			(2) - Net Interest Rate after Federal Subsidy Rebate payments. These payments were reduced due to Federal Sequestration. 4.24% after rebate					
07/24/2012	12/01/2042		Sewer System Imp.Revenue Bonds, Series 2012 (1)	\$1,100,000	\$180,000	\$25,000	\$895,000	
		520 Sewer	> Clairmont Ave. Reconstruction Project (24.58%)	\$270,380	\$44,244	\$6,145	\$219,991	
		520 Sewer	> Haley I & I Reduction Project (75.42%)	\$829,620	\$135,756	\$18,855	\$675,009	
			(1) - New Issue in 2012 for Sewer Portion Only of Projects Listed.					

2021 SCHEDULE OF LISTED DEBT PRINCIPAL - CITY OF NAPOLEON, OHIO

DRAFT - will update as needed and if choose to do refunding issues

<u>Issue Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>GENERAL DESCRIPTION OF DEBT ISSUED AND PROJECTS FUNDED BY DEBT</u>	<u>ORIGINAL ISSUE \$</u>	<u>TOTAL PRINCIPAL PAID THROUGH 12/31/20</u>	<u>2021 PRINCIPAL DUE</u>	<u>REMAINING PRINCIPAL BALANCE as of 12/31/2021</u>	<u>Notes</u>
Special Assessments - General Obligation Bonds:								
06/15/2000	12/01/2020		Street and Sewer Improvement Bonds, Series 2000	\$144,000	\$144,000	\$0	\$0	310.8500
		310 SA Fd.	> W. Main, Welsted and Vine Street Improvements (20.14%)	\$29,002	\$29,002	\$0	\$0	
		310 SA Fd.	> Palmer Ditch Sewer Improvements (79.86%)	\$114,998	\$114,998	\$0	\$0	
Ohio Public Works Commission (OPWC) Loans:								
01/16/2008	01/01/2029	520 Sewer	OPWC State Issue I Funds - 0% Interest Loans for 20 years - 2008 Woodlawn Avenue Improvement Project	\$500,000	\$300,000	\$25,000	\$175,000	522.8800.58400
Ohio Water & Sewer Rotary Commission (OWSRC) Deferred Loans - Sewer Loans:								
06/15/2000	01/01/2012		OWSRC Rotary Sewer Loan - 2000	\$81,457	\$56,205	\$0	\$25,252	Depends on when sells
	2021	310 SA Fd.	Palmer Ditch Sewer Improvements (1)					
		520 Sewer	Deferred Assessment Ag-District for 5 Years, renewed in 2017.					
NOTES: (1) - Principal Balance Due in 2021, unless AG District Renewed. Potential for Payoff or Rolling to an Assessment by 2021.								
07/28/2005	01/01/2012		OWSRC Rotary Sewer Loan - 2005	\$419,563	\$280,757	\$0	\$138,806	Depends on when sells
	2021	310 SA Fd.	Project: > North Pointe Sewer Infrastructure Imps. (1)					
		520 Sewer	Deferred Assessment Ag-District for 5 Years, renewed in 2017.					
NOTES: (1) - Principal Balance Due in 2021, unless AG District Renewed. Potential for Payoff or Rolling to an Assessment by 2021.								
Ohio Water & Sewer Rotary Commission (OWSRC) Deferred Loans - Water Loans:								
07/28/2005	01/01/2012		OWSRC Rotary Water Loan - 2005	\$158,166	\$104,241	\$0	\$53,925	Depends on when sells
	2021	310 SA Fd.	Project: > North Pointe Water Infrastructure Imps. (1)					
		510 Water	Deferred Assessment Ag-District for 5 Years, renewed in 2017.					
NOTES: (1) - Principal Balance Due in 2021, unless AG District Renewed. Potential for Payoff or Rolling to an Assessment by 2021.								
Ohio Water Development Authority Loan - Drinking Water Loan:								
06/01/2019	2048	510 Water	Water Pollution Control Loan Fund (WPCLF, DEFA) - 2018	\$13,586,942	\$452,898	\$452,898	\$12,681,146	Max debt was \$13.6 million
06/01/2019			Project: > Rebuild Water Treatment Plant (1)-(Estimated)					
NOTES: (1) - Loan Applied for for Design and Construction. (2) - Original Ln.Approved for \$15,257,015. Supplemental Ln. \$1,330,000, Total \$16,587,015, Less Prin.Forgiveness (-\$3,016,710), Net Loan Due \$13,570,305, debt payback starts in 2020.								
10/30/2008	12/01/2030	520 Sewer	Water Pollution Control Loan Fund (WPCLF) - 2008 (1,2) EQ Basin Storm Water Retention Project	\$7,644,894	\$3,631,959	\$383,521	\$3,629,414	522.8800
NOTES: (1) - Loan Applied for \$300,000 for Design, final Approved Amount of \$51,999 was Rolled Into 20 Year Loan, See Note 2. Planning Costs for \$75,000 were paid directly from City Funds. (2) - Loan Applied for \$8,376,900 for Construction, Net Loan Amt.Approved \$8,002,845 includes Designed Loan, See Note 1, approval received 10/30/2008; Final Disbursed Loan Amt.of \$7,644,894.								
12/01/2020	12/01/2050	520 Sewer	Water Pollution Control Loan Fund (WPCLF) - 2018 (1,2) Project: > 532 Williams Pump Station Rbld.Prj.(Estimated)	\$0	\$0	\$0	\$1,614,056	
NOTES: (1) - Loan Applied for Design Only is \$95,750, this Amount will be Rolled Into 30 Year Loan, See Note 2. Two payments of \$9,840.28 for a total of \$19,680.56 through October 2019. Another payment of \$9,840.28 will be paid in December 2019. (2) - Estimated Loan for Construction, Design + Fees is \$1,614,056 at 1.0% Interest for 30 Years.								

2021 SCHEDULE OF LISTED DEBT PRINCIPAL - CITY OF NAPOLEON, OHIO

DRAFT - will update as needed and if choose to do refunding issues

<u>Issue Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>GENERAL DESCRIPTION OF DEBT ISSUED AND PROJECTS FUNDED BY DEBT</u>	<u>ORIGINAL ISSUE \$</u>	<u>TOTAL PRINCIPAL PAID THROUGH 12/31/20</u>	<u>2021 PRINCIPAL DUE</u>	<u>REMAINING PRINCIPAL BALANCE as of 12/31/2021</u>	<u>Notes</u>
Ohio Water Development Authority (OWDA) - Water Loans:								
07/28/2005	07/01/2025	510 Water	OWDA Water Infrastr.Prj.Debt-2005 (Assessed Prj.) (1) North Pointe Water Infrastr.Project (1) - OWDA Debt issued to the City, project partially Assessed.	\$299,593	\$207,397	\$18,926	\$73,270	513.8300.58200
Ohio Water Development Authority (OWDA) - Sewer Loans:								
07/28/2005	07/01/2025	523 SA-OWL Projects: 520 Sewer 520 Sewer	OWDA Sewer Infrastr.Prj. Debt-2005 (Assessed Prj.) (1) > North Pointe Sewer Infrastructure Projects (57.60%) > E. Maumee Sanitary Sewer & Pump Station Prj. (42.40%) (1) - OWDA Debt issued to the City, project partially Assessed.	\$1,415,401 \$815,401 \$600,000	\$979,831 \$564,383 \$415,448.5	\$89,415 \$51,503 \$37,912	\$346,154 \$199,385 \$146,769	
* TOTAL - LONG TERM DEBT - BALANCES ON ALL OUTSTANDING DEBT ->				\$39,985,017	\$14,267,289	\$1,474,761	\$25,857,023	

Will need to add WWTP Improvement Loan pay back once we have more information. Also need to add Van Hyning design and/or project loan payment.

SHORT TERM DEBT LISTING and/or PROPOSED NEW SHORT TERM DEBT -

Current General Obligation (GO) Notes:

2017 Issue								
<u>GO Notes - Issued in 2017, Combined Note Projects, Net Balance Rolled in 2017</u>								For History Only
03/01/2017			Rebuild Water Plant Capital Facilities Notes, Series 2017	\$3,900,000	\$3,900,000	\$0	\$0	
<u>Maturity</u>			<u>Projects Funded:</u>					
03/01/2018	510 Water		> Rebuild Water Plant Build Prj.-Design & Bld.(519 Prj.Fd.)	\$3,900,000	\$3,900,000	\$0	\$0	
2018 Issue								
<u>GO Notes - Issued in 2018, Combined Note Projects, Less \$1.4M paid down from internal funds</u>								For History Only
02/27/2018			Rebuild Water Plant Capital Facilities Notes, Series 2018	\$2,500,000	\$2,500,000	\$0	\$0	
<u>Maturity</u>			<u>Projects Funded:</u>					
02/27/2019	510 Water		> Rebuild Water Plant Build Prj.-Design & Bld.(519 Prj.Fd.)	\$2,500,000	\$2,500,000	\$0	\$0	
2019 Issue								
<u>GO Notes - Issued in 2019, Combined Note Projects, Less \$1.4 million paid down in 2018 and paid down \$72K before rolling note for 2019</u>								For History Only
02/26/2019			Rebuild Water Plant Capital Facilities Notes, Series 2019	\$2,428,000	\$2,428,000	\$0	\$0	UV Project & Stranded Costs Jones
<u>Maturity</u>			<u>Projects Funded:</u>					
02/26/2020	510 Water		> Rebuild Water Plant Build Prj.-Design & Bld.(519 Prj.Fd.)	\$2,428,000	\$2,428,000	\$0	\$0	
2020 Issue								
<u>GO Notes - Issued in 2020, Combined Note Projects, Less \$1.4 million paid down in 2018, paid down \$72K before rolling note for 2019, paid down \$76K before rolling note for 2020</u>								
02/26/2020			Rebuild Water Plant Capital Facilities Notes, Series 2019	\$2,352,000	\$0	\$2,352,000	\$0	
<u>Maturity</u>			<u>Projects Funded:</u>					
02/26/2021	510 Water		> Rebuild Water Plant Build Prj.-Design & Bld.(519 Prj.Fd.)	\$2,352,000	\$0	\$2,352,000	\$0	

Note: We will need to decide to roll note in 2021 or go to Bond. Then we will either have a note or a debt amortization schedule for the bond to update this document.

**** TOTAL - SHORT TERM DEBT - CURRENT AND PROPOSED DEBT ->** **\$2,352,000** **\$0** **\$2,352,000** **\$0**

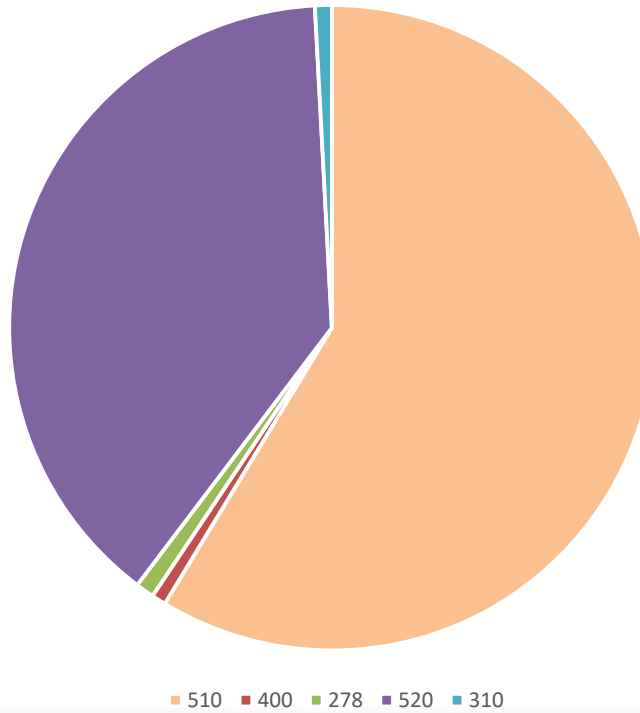
***** GRAND TOTAL - BALANCE ON ALL ISSUED AND "NEW" PROPOSED DEBT ->** **\$42,337,017** **\$14,267,289** **\$3,826,761** **\$25,857,023**

SPECIAL NOTE: SCHEDULE OF DEBT - DOES NOT list the following Long Term Obligations for the City -

- 1- DOES NOT list the AMP-Ohio Joint Venture's Debt (JV-2, JV-5 & JV-6), or the take-or-pay contracts paid through the AMP Purchased Power contract billings.
- 2- DOES NOT list the Accrued Liabilities for Compensated Absences or Pensions reported in City CAFR under long-term debt.

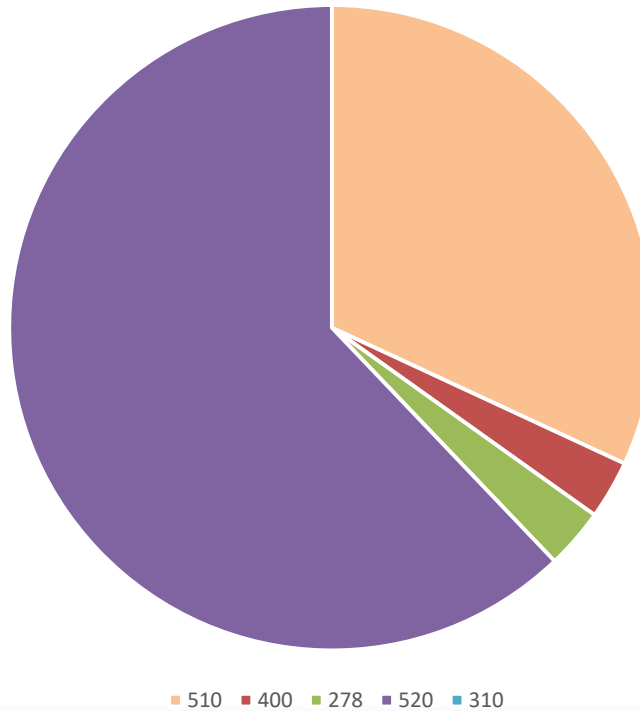
<u>Fund</u>	<u>Fund Name</u>	<u>Outstanding Principal 12/31/21</u>
510	Water	\$15,169,415.65 <i>(plus \$2.352 Million Note)</i>
400	Capital	\$185,000.00
278	Court Special Projects	\$240,000.00
520	Sewer	\$10,044,624.25
310	S.A. Bond Retirement	<u>\$217,982.89</u> (Rotary Commission Deferred Loans)
		\$25,857,022.79

Outstanding Principal as of December 31, 2021 by Fund



<u>Fund</u>	<u>Fund Name</u>	<u>Interest Payments 2021</u>
510	Water	\$124,840.00 <i>(does not include \$2.352 Million Loan interest)</i>
400	Capital	\$11,500.00
278	Court Special Projects	\$11,800.00
520	Sewer	\$242,999.00
310	S.A. Bond Retirement	<u>\$0.00</u> Ohio Rotary Loans
		\$391,139.00

Interest Payments for 2021 by Fund



SUMMARY OF POSSIBLE REFUNDING-PRELIMINARY

- ✓ In light of the low interest market, we received refunding potential information from Stephen Szanto, Municipal Advisor (MA), working in conjunction with Chris Franzmann, our Bond Counsel (BC), Squire Patton Boggs. They are consistently reviewing our outstanding debt on a regular basis to look for potential savings. After review of presented information, we recommend refunding our Water and Sewer Utility Bonds.
- ✓ We will need to have two separate issues as they are separate securities and each have their own bond indentures.
- ✓ This will allow the MA and BC to adjust and amend both indentures to be more modern.
- ✓ Federal subsidy on Interest from 2010B Taxable Bond Issue will be gone -currently it is 45% or approximately \$71K per year. Savings shown are net of this loss.
- ✓ Savings reflect lower interest rate on the new bond issue and the lower debt service reserve Trustee requirements. Savings from refunding will mean less debt payments so more money for operations and/or projects.
- ✓ The bond issues will need to be rated by a rating agency.
- ✓ Preliminary potential savings of \$1,400,000 combined – if we proceed the issues would settle around middle of November based on Council reads and preparation. Savings could be less after election. Who knows where interest rates will be.
- ✓ An average savings of \$46K per year on the Sewer side and \$23K per year on the Water side. Net PV Benefit is 18% for Sewer Issue and 15% for Water Issue. Government Finance Officers Association (GFOA) Best Practices state anything over 3% is worth it and Financial Advisor likes to see over 5%.
- ✓ These estimated savings are net of cost of issuance expenditures. It is estimated to be \$100K for each transaction. Each deal includes Bond Counsel, Municipal Advisor, OMAC fee, Rating Agency, Verification Agent, Escrow Agent, Trustee Registrar and Paying Agent, printing, and distribution of Official Statement.
- ✓ Estimated timeframe for completion is approximately 3 months.
- ✓ These issues will be competitively bid with the lowest True Interest Cost (TIC) awarded.



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City of Napoleon, Ohio

TREE COMMISSION SPECIAL MEETING

Monday, August 24, 2020 at 5:45 pm

LOCATION: City Building, 255 West Riverview Avenue, Napoleon, Ohio

The WebEx link to the meeting will be posted on the City's website at www.napoleonohio.com

SPECIAL MEETING AGENDA

1. Call to Order
2. Discussion/Action: Rescind Motion of Award Fall Removal Contract
3. Discussion/Action: Award Fall Removal Contract
4. Adjournment.

Roxanne Dietrich

Roxanne Dietrich - Clerk of Council



City of Napoleon, Ohio

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Mayor and City Council, City Manager,
City Law Director, Finance Director, Department
Supervisors, News Media

From: Roxanne Dietrich, Clerk of Council

Date: August 21, 2020

Subject: Safety and Human Resources Committee –
Cancellation

Due to lack of agenda items, the **SAFETY AND HUMAN RESOURCES COMMITTEE** meeting scheduled for Monday, August 24, 2020 at 7:30 pm has been *cancelled*.

City of Napoleon, Ohio

CIVIL SERVICE COMMISSION

Tuesday, August 25, 2020 at 4:30 pm

Meeting Agenda

Location: Council Chambers, 255 West Riverview Avenue, Napoleon, OH
The WebEx link to the meeting will be posted on the City's website: www.napoleonohio.com

1. Approval of Minutes: July 28, 2020 (in the absence of any objections or corrections, the minutes shall stand approved)
2. Discussion on List for Firefighter/Paramedic
3. Set a Date for Receiving Applications through the National Testing Network for Firefighter/Paramedic
4. Adjournment

Roxanne Dietrich

Roxanne Dietrich
Clerk of Council

City of Napoleon, Ohio
CIVIL SERVICE COMMISSION MEETING MINUTES
Tuesday, July 28, 2020 at 4:30 pm

PRESENT

Commission Members on WebEx: Bill Finnegan-Chair, Megan Lytle-Steele, Amy Bains
City Staff

Joel Mazur-City Manager
Lanie Lambert-Human Resources Director
Joel Frey-Assistant Fire Chief
Roxanne Dietrich
Newsmedia

Clerk of Council
Others on WebEx

ABSENT

CALL TO ORDER

Chairman Finnegan called the Civil Service Commission meeting to order at 4:30 pm.

APPROVAL OF MINUTES

Hearing no objections or corrections, the minutes from the April 9, 2020 Special Civil Service Commission meeting were approved as presented.

TEMPORARY FIREFIGHTER/PARAMEDIC AND TEMPORARY FIREFIGHTER/EMT HIRING DUE TO COVID-19

Lambert stated Chief O'Brien is requesting to hire additional temporary staff to keep from having on-call EMT's come in from home. This can happen during the day or night. Chief O'Brien feels limiting the amount of time the local responders are coming to the station will limit the potential of exposure to the on-duty crews that are at the station. For example, one local responder can come in three different times during the week and expose all three shifts. The temporary positions will allow the on-call procedures of the local responders to be suspended during the pandemic. Chief O'Brien would like to hire One (1) Temporary Full-Time Firefighter/Paramedic and Three (3) Temporary Full-Time Firefighter/EMTs. That way, each shift does not have to rely on local responders coming in when there is a need for them to respond. Bains asked if the temporary positions will come from staff that we currently have or from an agency staff or where do we find these people? Lambert said we are hoping that when we post it, some of the part-timers that we currently have will be able to apply and go full-time. We would like to have these positions until December 30, 2020. Hopefully, they will transition to the Full-Time Temporary Position and once that is done they will go back to being part-time. There could also be outside applicants. Mazur added one of the issues that we have come across due to COVID-19 is with some of the procedural changes. Like when we opened the second station, we had different staffing levels from what we normally would. Our part-timers are running a little long on their hours right now. We are having to limit how many hours that the staff can work in order for them to keep their part-time status. We have a letter from Mark Adams, the Henry County Health Commissioner, that helps us justify this expense. The expense will be paid for out of the CARES Act Funding and an application to the FEMA PA Grant. We are actively working on those. This will help us with maintaining and bolstering our staffing levels to a degree to help us react to this continued surge of COVID-19 cases and our regular calls that we get too. We will be allowed to operate in a way that is going to help prevent or limit the exposure risks to our staff. That way, we don't put our department at risk or there is less of a risk that staff members of the department will be put in harm's way. Lambert noted with the time that it takes to decontaminate the medics and units, it takes more time to get them ready to go out again so, the extra person would help with that too. Mazur continued there is a lot of extra work that goes into functioning during COVID-19. That gives you more prospective on the reasoning, there is definitely logic behind this and with the way things are trending right now, it's something we feel we need to do in order to protect our staff and help us better serve the people that we protect. Bains asked, should we maybe reopen the second station



City of Napoleon, Ohio

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Memorandum

To: Parks and Recreation Board
cc: Mayor and City Council, City Law Director,
City Manager, Finance Director, Department
Supervisors, News Media
From: Roxanne Dietrich, Clerk of Council
Date: August 21, 2020
Subject: Parks and Recreation Board – Rescheduled

The regularly scheduled meeting of the **PARKS AND RECREATION BOARD** for Wednesday, August 26, 2020 at 6:30 pm has been *Rescheduled* to Wednesday, September 2, 2020 at 6:30 pm.



Update

A weekly newsletter presented by American Municipal Power, Inc.

Aug. 14, 2020

AMP member communities answer call for mutual aid

By Scott McKenzie - director of member training and safety

Following a powerful storm on the evening of Aug. 10, the AMP member communities of Celina, Piqua and St. Marys responded to a call for mutual aid from fellow AMP member community Ohio City. Crews replaced broken three-phase poles and several broken cross arms, along with other additional damaged items.

Mutual Aid
AMP

Power was restored to all Ohio City customers by the morning of Aug. 11, and all responding crews were released home. Thank you to all of the communities for assisting in restorations.

If you have questions about mutual aid or want to learn more, please contact Jennifer Flockerzie at jflockerzie@amppartners.org or 614.540.0853.

AMP successfully prices remaining prepayment project revenue bonds

By Marcy Steckman - senior vice president of finance and CFO

On Aug. 12, AMP successfully priced \$25.5 million (par amount) solar electricity prepayment project revenue bonds series 2020A relating to the last three Solar Phase II sites in Piqua and Wadsworth. Maturities range from February 2021 to February 2044, with a call date of February 2029 to match the 2019A bonds. The underlying ratings on the bonds are A2 with a stable outlook from Moody's and A with a stable outlook from S&P. Bond proceeds will be used to repay draws on the AMP revolving line of credit, fund a debt service reserve account and pay costs of issuance.

The transaction was well received, with orders totaling \$124.5 million from 16 high-quality investors including Vanguard Funds, PNC Bank, Wells Fargo Asset Management, Eaton Vance, JP Morgan Asset Management, Franklin Templeton Funds and Nuveen, as well as a few new investors including Loomis Sayles, Texas Capital Bank, Brown Advisory and Atlantic Trust. The transaction was oversubscribed 4.9 times, which allowed the senior manager to cut rates across all maturities by three to five basis points. The yield on the 2020A series bonds that priced is 2.52 percent, which reflects a 1.27 percent lower yield when compared to the \$55 million in 2019A series solar prepayment bonds yielding 3.79 percent.

The transaction will close on Aug. 20.

2020 AMP Conference to feature session on innovation

By Zachary Hoffman - communications and public relations specialist

The 2020 AMP Annual Conference will feature a panel discussion on the array of new technologies and market competitors that are disrupting the electric utility industry and public power communities.

Moderators Chris Monacelli, City of Westerville electric utility manger and AMP Board of Trustees member, and Brannndon Kelley, AMP CIO, will lead panelists Wesley Rhodes, vice president of R&D and

technology transformation, Kroger Company, and Ty Roberts, vice president of marketing, Itron, in a discussion of new perspectives and how an organization can assess, plan and adapt to new challenges.

Conference registration can be completed [here](#).

FERC accepts PJM Transmission Owners' planning proposal

By Gerit Hull - deputy general counsel

FERC issued an order on Aug. 11 accepting the PJM Transmission Owners' (TO) planning proposal that usurps PJM's transmission planning responsibilities. The TOs' proposal gives the TOs additional authority to address planning for transmission facilities that have reached the end of their operational lives. These projects are expected to make up the vast majority of all PJM transmission projects going forward. FERC accepted the TOs' proposal over objections by an AMP-led coalition, as well as PJM states and the Market Monitor, that the result will be a fragmented process with limited opportunity for stakeholder involvement and will increase costs. FERC dismissed concerns about cost-allocation as out-of-scope, determined that the proposal is within the TOs' filing rights and found that it is just and reasonable because it piggybacks on an existing process. AMP will seek rehearing of FERC's order. A competing end-of-life planning proposal filed by the AMP-led coalition remains pending before FERC, with an order expected by Aug. 31.

No change in PJM peaks, despite Aug. 10 hot weather

By Mike Migliore - vice president of power supply planning and marketing

There was hot and humid weather throughout the entire PJM footprint on Aug. 10. As PJM came near their current fifth CP load, a major thunderstorm hit the Chicago area. The combination of power outages and cooler temperatures caused by rain led ComEd's load to drop almost 5,000 MW in two hours. PJM's official load for Monday ended at 140,714 MW at 4 p.m., which was the seventh highest for the year.

The current CPs reported by PJM for 2020 are shown below. (EPT = Eastern Prevailing Time, also known as clock time)

ZONE	2020 Peak Load Thru 8/13/20 (MW)	Date	Hour Ending EPT	2019 Peak
AEP	21,657	7/9/2020	17	22,514
FE	12,465	7/9/2020	17	12,572
APS	8,638	7/27/2020	18	9,596
PPL	7,260	7/27/2020	18	7,939
DUKE	4,975	7/21/2020	18	5,052
DELMARV	4,086	7/20/2020	18	4,098
DAYTON	3,296	7/27/2020	15	3,246
PENELEC	2,908	7/27/2020	15	3,015
METED	2,976	7/27/2020	19	2,986

PJM 1CP	144,568	7/20/2020	17	151,570
PJM 2CP	143,755	7/27/2020	17	143,187
PJM 3CP	143,478	7/9/2020	18	141,150
PJM 4CP	141,461	7/6/2020	15	141,389
PJM 5CP	141,054	7/29/2020	18	139,888

AMP holds lineworker training

By Scott McKenzie - director of member training and safety



AMP held a Lineworker Training Intermediate course in Columbus, Aug. 10-14. The training course providing training on transformer banking and wiring configurations, overhead distribution construction, pole top rescue techniques and more.

Lineworkers in attendance included: Jerrame Allgire, Bradner; Brian Lantz, Celina; Gil Moothart and Chris Swartz, Cuyahoga Falls; Brandon Edgell, Grafton; Andrew Parimuha, New Wilmington; Mark Gingerich and Alex Myer, Orrville; and Evan Schoffner, Wapakoneta.

Throughout the year, AMP offers high-quality training designed to improve employee performance and enhance safety. Members are encouraged to browse the updated [AMP Training Catalog](#) and sign up for any courses that might benefit their community. If you have questions about training, please contact Jennifer Flockerzie at jflockerzie@amppartners.org or 614.540.0853.

AMP TECHNICAL AND SAFETY TRAINING WEBINAR SCHEDULE

In an effort to continue providing members with high-quality training opportunities, AMP has temporarily transitioned trainings to a webinar format. Please see the below schedule — we will continue to update the schedule as needed. We are in this together.

Aug. 18, 9 a.m.
Truck Grounding/Barricading
Instructor: Scott McKenzie

Sept. 15, 9 a.m.
Trench & Excavating Safety
Instructor: Kyle Weygandt

Oct. 13, 9 a.m.
Backing & Spotting
Instructor: Jim Eberly

Nov. 5, 9 a.m.
Holiday Stress Management
Instructor: Kyle Weygandt



For more information on the AMP Training Program or to access the virtual training webinars, please contact Jennifer Flockerzie, AMP's manager of technical services logistics, at jflockerzie@amppartners.org.



3M issues stop use and recall order for DBI-SALA Self-Rescue Descent System

By Lee Doyle - director of corporate health and safety



3M Fall Protection has issued a stop use and recall order for the DBI-SALA Self-Rescue Descent System in response to a potential cracking issue that may occur after repetitive descents. This product must be immediately removed from service and returned to 3M Fall Protection for inspection or repair.

Following a product advisory issued in June, the company completed a review of returned training units from the field and concluded that the cracking condition is a result of embrittlement over time of the plastic spool used to hold the lifeline rope. This embrittlement could inhibit the ability of the Self-Rescue Descent System to fully descend an end user in the event of a fall. This spool is internal to the Self-Rescue Descent System, and unlike the training models, cannot be inspected.

To see the full stop use and recall order, which contains directions for determining whether your products are part of the recall, click [here](#).

If you have any questions or need assistance in understanding the recall parameters, please contact me at rdoyle@amppartners.org or 614.540.0869

SAVE THE DATE!
AMP ANNUAL CONFERENCE

Sept. 22 - 23
VIRTUAL



REGISTER NOW
at www.amppartners.org

2020 AMP Conference to feature session on federal legislative issues

By Zachary Hoffman

The Federal Legislative Update session will be held at the 2020 AMP Annual Conference on Sept. 23, 9-10 a.m. Led by moderators Robert Patrick, director of public service, City of Wadsworth, and Michael Beirne, AMP vice president of external affairs and OMEA executive director, this session will focus on the impact of national legislative and political issues on public power utilities.

The session will include remarks from U.S. Sen. Shelley Moore Capito (R-WV) on the latest activity on Capitol Hill and lobbyist Marty Kanner, Kanner & Associates, will provide updates on the outlook for public power priorities in Washington D.C., the upcoming elections and how members can best engage on priority issues.

Conference registration can be completed [here](#).

Energy market update

By Jerry Willman - assistant vice president of energy marketing

The September 2020 natural gas contract increased \$0.030/MMBtu to close at \$2.182 yesterday. The EIA reported an injection of 58 Bcf for the week ending Aug. 7, which was above market expectations of 56 Bcf. The year-ago build was 51 Bcf and the five-year average was 44 Bcf. Storage is now 3,332 Bcf, 22.3

percent above a year ago and 15.3 percent above the five-year average. The natural gas seasonal injection running total is +1,346 Bcf versus the five-year average of +1,195 Bcf.

On-peak power prices for 2021 at AD Hub closed yesterday at \$32.70/MWh, which increased \$0.10/MWh for the week.

On Peak (16 hour) prices into AEP/Dayton hub				
Week ending Aug. 14				
MON	TUE	WED	THU	FRI
\$35.11	\$31.89	\$30.57	\$28.61	\$28.24
Week ending Aug. 7				
MON	TUE	WED	THU	FRI
\$24.15	\$22.21	\$25.09	\$25.31	\$25.02
AEP/Dayton 2021 5x16 price as of Aug. 13 — \$32.70				
AEP/Dayton 2021 5x16 price as of Aug. 6 — \$32.60				

AFEC weekly update

By Jerry Willman

The AMP Fremont Energy Center (AFEC) operated in 2x1 configuration for the week. The plant shut down overnight Friday through Monday for the off-peak hours based on PJM economics. Duct firing operated for 82 hours this week. For the week, the plant generated at a 73 percent capacity factor (based on 675 MW rating).

Security tip - Small Business Administration phishing email

By Jared Price - vice president of information technology and CTO



The coronavirus pandemic continues to impact organizations across the globe. This hardship gives cybercriminals the perfect bait: a promise of financial relief. Currently, cybercriminals are impersonating the United States Small Business Administration (SBA) with a convincing phishing email. While this specific scam targets organizations in the U.S., this tactic could be used in any country, for any kind of relief fund.

The phishing email states that your loan application has been approved and it includes a link to "start the funding process." If you click the link, you are taken to a phony login page that is nearly identical to the SBA's official website for the relief fund. The bad guys are phishing for these specific login credentials to gain access to sensitive data, such as your organization's federal tax ID and banking information. This type of information, in the hands of a cybercriminal, would be a disaster.

Here's how you can stay safe from scams like this:

- Never click on a link in an email that you were not expecting.
- When an email asks you to log in to an account or online service, log in to your account through your browser and not by clicking the link in the email. That way, you can ensure you are logging in to the real website and not a phony look-alike.

- Call the organization in question. Just be sure to look up the official phone number - do not call the phone number provided within the email.

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November 12, 10 a.m.

EV Rate Design and Managing Demand

The Focus Forward Advisory Council has identified these topics to help educate and inform AMP's members about emerging industry trends and to prepare for further integration of distributed energy resources.



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